



## Privacy Statement

Last updated 30 April 2018

Any reference to 'We', 'Us' and 'Our' is to The European Knee Society as a society and MediCongress Services as the official secretariat and Professional Congress Organizer (PCO).

Any reference to 'Our website' is to [www.europeankneesociety.com](http://www.europeankneesociety.com) and [www.medicongress.com](http://www.medicongress.com).

Any reference to 'You' and 'Your' is to you as an individual user of our websites and online registration forms or as a member of the society.

### Protecting your data

The European Knee Society and MediCongress Services wants to share information and news about our services with you. We can do this in various ways including email, post, phone or social media, but only if you would like us to.

Your privacy is very important to us, which is why we want to make sure you are always in control of what we do with your personal information.

### Our simple promise

- We will never pass your personal details to anyone outside The European Knee Society or MediCongress Services for them to use for their own marketing purposes unless you have previously provided us with your informed and specific consent.
- We will ensure that we obtain your express consent before we contact you by any method for any purpose.
- We will make sure our contact with you is relevant, based upon the preference information you give us.
- You can change your contact preferences at any time. All you need to do is update your preferences by contacting us at [eks@medicongress.com](mailto:eks@medicongress.com) But remember, you may miss out on important events in your domain.
- Your personal information will be stored safely and will remain secure at all times.
- No statistical information which identifies you personally will be published.
- No personal information will be kept any longer than necessary in order to fulfill the purpose it was collected for, and if you ask us to, it will be deleted.
- We will always delete your personal information if requested by you to do so.

Please let us know if your details change so that we can keep in touch.

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#### Communication address:

EKS, MediCongress,  
Noorwegenstraat 49,  
9940 Evergem,  
Belgium

#### Legal address:

EKS, Avenue Hippocrate 10,  
1200 Woluwe,  
Belgium

#### URL

[europeankneesociety.com](http://europeankneesociety.com)



### Using your information

The European Knee Society and MediCongress Services will process your data (for example your name, address, email address, country of residence) in accordance with your rights under GDPR of 8 April 2016. We may process your information in any number of ways and on any databases we use for the following purposes:

- To create an electronic record of your data to enable your request for information to be processed;
- To consider any applications you make for registration to events;
- To help us manage your registration of an event, your membership of the association or run any other services we provide to you;
- To administer and manage the services we make available to you (as a member of the society);
- To compile delegate lists for distribution to attendees at our events, or for advertising future courses and events in your domain;
- To help us identify events which we think will interest you (unless you have asked us not to);
- We may also communicate with you, on behalf of other organisations, should you opt in to receiving third party communications.

### Sharing your information

We take our obligations and responsibilities regarding protecting your privacy very seriously, and therefore, we exercise great care to protect the information we collect about you.

We will share your information outside The European Knee Society and MediCongress Services only in the following circumstances:

- To the organising society/institute;
- To our (agents or) sub-contractors for operational reasons;
- To any third parties who provide a service or benefits to you or for us in connection with your registration or membership;
- If compelled by law to do so.

### Communication preferences & changes to personal details

Once you have provided your express consent for us to contact you on our behalf, or on behalf of other organisations, there are a number of methods available to you in order to change your preferences, to correct or update your personal information at any time by:

- Clicking the 'unsubscribe' link in any promotional email you receive from us;
- Contacting our team where a correction is required;
- Contacting us at [eks@medicongress.com](mailto:eks@medicongress.com)

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### **Protecting information**

We use secure technology in all our email communications and unless you have provided us with your clear and express consent, we do not disclose your email address to any other recipient.

## **Websites & services not covered by this statement**

### **Third party websites**

Third-party websites and services we link to through our website have their own privacy policies, independent of us. We hold no responsibility or liability for these independent policies. We encourage you to look for and review the privacy policies of any third-party website you visit.

### **Subject access rights**

If you write to us with a request, you will have a right to be provided with a copy of all personal information we hold about you.

### **Data portability**

You can request that your personal data is transferred directly to another 'data controller' at any time.

### **Right to request a correction**

You can request that we correct or update your personal data at any time to ensure that your information is accurate and up-to-date.

### **Right to be forgotten**

We may be required to archive your personal information however, we will not retain personal data for longer than is necessary for the purpose we obtained it. You have the right to request that we delete your personal information in certain circumstances, ie where the purpose for collecting your personal information no longer exists and we are not obliged to retain all or any part of your personal information for legal reasons.

### **Suppression lists**

We will not contact you about our related events or services or send you any other communications if you have indicated that you do not want to receive these. In this case, your name will be included in appropriate suppression lists.

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### **Photography Disclaimer**

Events organized by MediCongress Services NV can be videoed and photographed for subsequent promotional and general communications used by the organisation and the photo/video production company. In attending the event you consent that your likeness might feature incidentally in any imagery captured and used.

Where individuals might be explicitly asked for to feature as principal subjects for any photo, video or interview, consent from any individuals will be explicitly asked for.

### **Withdrawing your consent**

You can withdraw your consent at any time by contacting us at [eks@medicongress.com](mailto:eks@medicongress.com).

### **Our right to change this privacy statement**

This Privacy Statement may be updated periodically and without prior notice to you to reflect changes in our online information practices. We will indicate at the top of the statement when it was most recently updated. We recommend that you visit our Privacy Statement page whenever you visit our website so that you are aware of any changes.

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